

# Scanner Options

## Overview

From here you can set up scanner processes related to Komet Sales.

### Allow Users to Manually Mark Boxes as Received

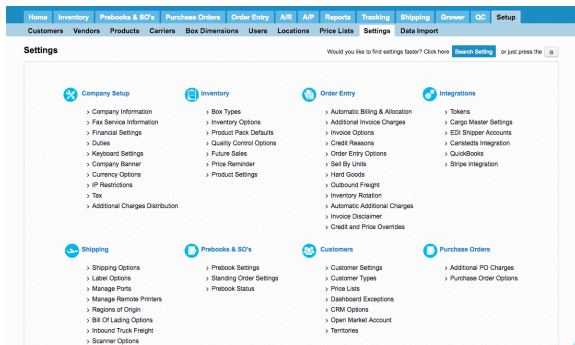
This option allows to mark as received all the products within an AWB from the Tracking>>AWB summary, without physically scanning the boxes. To activate this option follow the next steps:

- 1 **Setup>>Settings>>Shipping**
- 2 Click on **Scanner Options**
- 3 Check the box **Allow Users to Manually Mark Boxes as Received** and click on **Save**

For more information about this process, please read **Receive AWB** in Tracking AWBs.

#### Remember that:

This action will affect the boxes already transferred from the Staging to the Inventory System.



#### Related Articles

- [AAO Receiving Report](#)
- [Assigning and Updating Rack Position to Boxes](#)
- [box.warehouse.receive](#)
- [Free Shipping Process](#)
- [How to Receive an AWB](#)
- [Physical Inventory Reconciliation Process](#)
- [Print in Batches](#)
- [Print Labels Upon Receiving](#)
- [Pull Units from Box](#)
- [Receiving Process](#)

## Allow to delete scanned products from orders

By enabling this option, the system will allow users to delete products from orders, even if they are already shipped.

### Important

It's recommendable to leave this option unchecked

To activate this option follow the next steps:

1

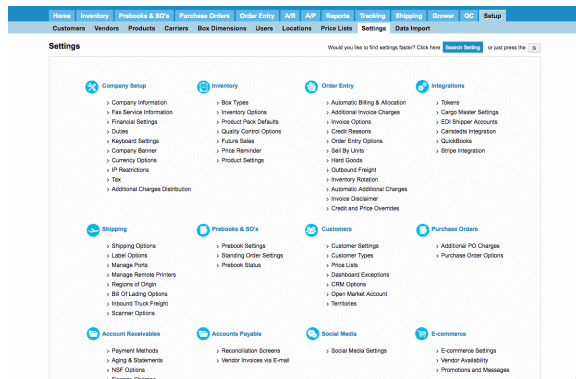
Setup>>Settings>>Shipping

2

Click on **Scanner Options**

3

Check the box **Allow to delete scanned products from orders** and click on **Save**



## Restrict shipped boxes from receiving

By enabling this option, the system will only allow to receive products that have not been received yet with the scan gun. It's recommendable to have this option enabled.

### Important

It's recommendable to leave this option checked

To activate this option follow the next steps:

1

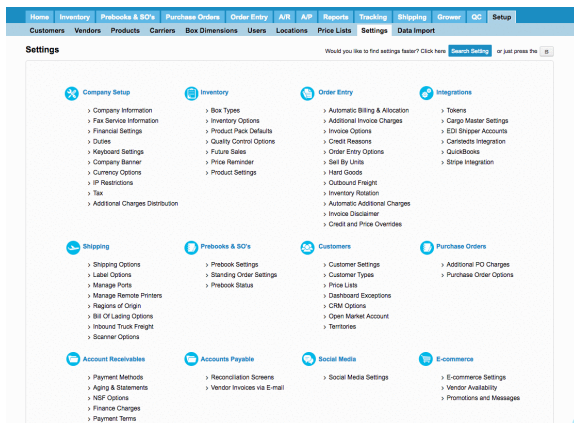
Setup>>Settings>>Shipping

2

Click on **Scanner Options**

3

Check the box **Restrict shipped boxes from receiving** and click on **Save**



## Lot validation during the shipping process

This option allows to choose the scanning mode to use during the shipping process. There are two options available:

- **Only the Inventory Label:** the system only will require to scan the shipping label.
- **The Inventory Label and the Shipping Label:** the system will require users to scan both the inventory label and the shipping label.

1

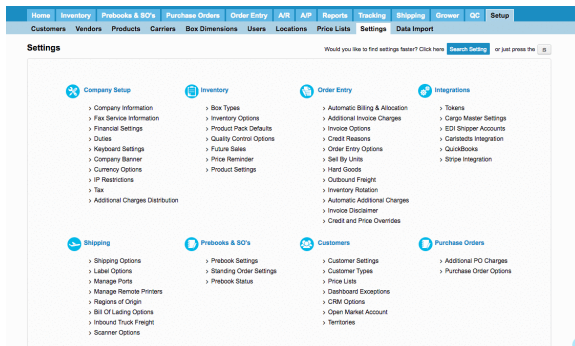
Setup>>Settings>>Shipping.

2

Click on **Scanner Options**.

3

Check the shipping scan mode and click on **Save**.



## Block options in the scanner

The system will allow to enable or disable the password requirement, when scanning boxes as shipped, using the "*Free Shipping*" option. For further information about this option, read [Free Shipping - Password](#).